

香港工商業獎
2019
HONG KONG
AWARDS FOR
INDUSTRIES



Smart Productivity 睿智生產力

HKPC[®]

Entry Brochure |
參賽資料 |



2018 Hong Kong Awards for Industries: Smart Productivity Grand Award
二〇一八香港工商業獎：睿智生產力大獎

Jing Mei Automotive Limited
精美汽車工業有限公司



2018 Hong Kong Awards for Industries: Smart Productivity Award
二〇一八香港工商業獎：睿智生產力獎

Ka Fung Metal Manufactory Company Limited
嘉豐金屬製品廠有限公司

Pedorthic Technology Limited
足科矯形有限公司

Shing Hing Plastic Manufacturing Limited
成興塑膠製品有限公司

Wing King Tong Printing Limited
永經堂印刷有限公司

Yick Shun Electronic Toys Manufactory Limited
億順電子玩具製造廠有限公司



2018 Hong Kong Awards for Industries: Smart Productivity Certificate of Merit
二〇一八香港工商業獎：睿智生產力優異證書

Amazing Product Development Limited
成美產品有限公司

DHL Express Hong Kong
DHL Express 香港

Gammon Construction Limited
金門建築有限公司

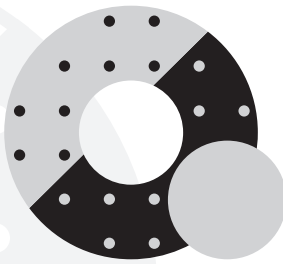
Ten Pao Group Holdings Limited
天寶集團控股有限公司

Schedule

Application Deadline	:	6 June 2019
Preliminary Review	:	June 2019
Detailed Assessment	:	July 2019
Judging Panel Assessment	:	September 2019
Awards Presentation	:	December 2019

時間表

截止報名日期	:	2019年6月6日
初步甄選	:	2019年6月
詳細評審	:	2019年7月
裁判團評審	:	2019年9月
頒獎典禮	:	2019年12月



2019 HONG KONG AWARDS FOR INDUSTRIES

Smart Productivity

OVERVIEW

The Hong Kong Awards for Industries: Smart Productivity recognises Hong Kong companies or organisations that have attained a competitive advantage through well-planned and well-executed productivity programmes. Award winners have to demonstrate outstanding productivity improvement on a continual basis. The award criteria are not meant to be prescriptive. They are to be used to evaluate entrants' achievements in matching efforts in value creation and resources optimisation with continual improvement.

Award winners will be invited to attend a presentation ceremony to be held in December 2019. Winners will receive substantial coverage in the news and business media publicising their achievements. All winners are entitled to display the official logo of the Awards Scheme. Each year the Hong Kong Awards for Industries: Smart Productivity Grand Award is presented to one company or organisation only. The Hong Kong Productivity Council (HKPC) is empowered to present the Hong Kong Awards for Industries: Smart Productivity Award and Hong Kong Awards for Industries: Smart Productivity Certificate of Merit to deserving companies or organisations.

OBJECTIVE

The Hong Kong Awards for Industries: Smart Productivity primarily aims to encourage and give recognition to Hong Kong companies or organisations that have attained high-value productivity on a continual basis. It also aims to promote new strategies and prevailing practices in various aspects of operational performance, such as deployment of automation and data technologies, smart manufacturing, digital transformation, data analytics, development of smart talents, etc., which are driving forces for companies or organisations to stay competitive in the new economy.

CATEGORIES OF AWARDS

Three categories of award will be presented this year:

1. Hong Kong Awards for Industries: Smart Productivity Grand Award
2. Hong Kong Awards for Industries: Smart Productivity Award
3. Hong Kong Awards for Industries: Smart Productivity Certificate of Merit

The most outstanding entrant highly ranked in implementing productivity improvement programme(s) will be considered for the Hong Kong Awards for Industries: Smart Productivity Grand Award while the other companies may be considered for the Smart Productivity Award and the Smart Productivity Certificate of Merit.

A panel of judges will decide on the winners of the above awards. The panel may recommend fewer awards to be presented if the panel considers it appropriate.

ELIGIBILITY

This annual smart productivity award programme is open to all companies and organisations, including subsidiaries or divisions within a company or organisation in Hong Kong, that function as a business entity. The company or organisation must have a clear definition of organisation as reflected in its organisation charts, administration manuals and annual reports.

Entrants may include companies or organisations that provide manufacturing or service-related services which are registered with the Business Registration Office of the Inland Revenue Department for one year or above, and have demonstrated improvement in productivity. For manufacturing organisations, the location

of activity is not necessarily confined within Hong Kong. However, at least one or more of the critical manufacturing-related processes such as design, research and development, tooling, quality control, product development, marketing, etc., must be carried out in Hong Kong to support the overall in-house manufacturing operations. For organisations in the service sector, the major operations have to be in Hong Kong.

The Organiser of the Hong Kong Awards for Industries: Smart Productivity has the final decision on the eligibility of applicants.

ADMINISTRATION

HKPC is the Organiser of the Hong Kong Awards for Industries: Smart Productivity. The entrants are judged by a judging panel which reports to the organising committee of the Hong Kong Awards for Industries: Smart Productivity.

The judging panel is composed of experts in the field of productivity improvement and representatives from HKPC and professional organisations. Panel members are appointed annually by the organising committee of the Hong Kong Awards for Industries: Smart Productivity.

REGULATIONS

All decisions made by the Organiser and/or its judging panel are final and binding in all matters relating to the Hong Kong Awards for Industries: Smart Productivity. Participating companies that submit an entry have to abide by whatever decisions made by the Organiser and/or its judging panel.

ASSESSMENT OF APPLICANTS

The assessment of entrants involves a three-stage process - preliminary review, detailed assessment, and final judging.

In the preliminary review stage, submissions from all entrants are screened.

In the second stage, shortlisted entrants will be invited to conduct a presentation to the assessment team. An on-site assessment may be arranged if the assessment team thinks fit. Guest assessors may be invited to give their professional insight in this stage. The results of the assessment will be presented to the panel of judges for final review.

The third stage is the final decision regarding award recipients made by the panel of judges based on the recommendations of the second stage assessment. Finalists will be invited to conduct a presentation to the panel of judges. There may be an on-site assessment if necessary.

JUDGING CRITERIA

Management Strategy (15%)

How does the senior management initiate the productivity improvement programmes to deal with today's VUCA (Volatility, Uncertainty, Complexity, Ambiguity) business environment, and support the running of the programmes on a continuous basis?

Planning and Execution (30%)

How do the management and operation teams plan, implement, review, and measure the productivity improvement programmes and respond to the changing business environment during the implementation stage? How do they select and adopt the latest technologies and innovative practices to increase the expected improvement results during the planning and implementation stage?

Measurable Achievements (25%)

What are the measurable productivity achievements with the implementation of the productivity improvement programmes?

Competitiveness Enhancement (20%)

How do the productivity improvement programmes create value, culture, changes and resources optimisation in the company or organisation for enhancing its overall market competitiveness?

Impact to the Industry (10%)

How do the productivity improvement programmes set an example to other industry stakeholders or even transform the industry practices in realizing productivity enhancement as a whole?

In two weeks after submission of the application form, applicant should submit a summary report (template will be provided) of two productivity improvement programmes executed in the past three years. The report should demonstrate how the programmes meet the above five judging criteria.

GROUND RULES

(a) Eligibility of government departments –

The Hong Kong Awards for Industries (HKAI) will not be open to departments/agencies of the HKSAR Government. The restriction however does not cover public-funded or non-governmental statutory institutions (like universities).

(b) Restriction on number of entries (for company-based categories) –

An entrant can take part in no more than **two** company-based categories (one entry for each category only) in the same year. There will be no restriction on the number of entries to the two product-based categories.

(c) Restriction on project-based entries (for company-based categories) –

- Grand Award and Award will be considered on the basis of a company, or a particular division of a company, rather than a project.
- Certificate of Merit might be considered on a project basis but the project should be implemented on a longer term basis (say a year).

(d) Restriction on repeated entries from past winners (for company-based categories) –

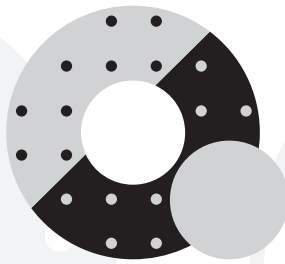
- A Grand Award winner of one year will not be considered for any award in the same category **in the following year**. For instance, a 2018 Grand Award winner would not be considered for any award in the same category again in 2019.
- An Award or Certificate of Merit winner of one year, when participating in the same category **in the following year**, will only be considered for a higher award.
- Any company whose Business Registration number is identical to or has the same first eight digits with that of a past winner will be regarded as the same company as the past winner.

(e) Maximum number of winners –

There will be only **one** Grand Award winner in each category. The number of Award and Certificate of Merit winners will be capped at **five** and **ten** respectively in each company-based category. There will be no capping on the number of Award and Certificate of Merit winners for the product-based categories.

DISCLAIMER

In terms of selecting winners, the decision of the Final Judging Panel is final. The organiser however reserves the right to disqualify any winner and to withdraw or revoke any award so granted, without entitling the winner to any compensation.



2019 香港工商業獎 睿智生產力

簡介

「香港工商業獎：睿智生產力」旨在表揚能訂立優秀生產力提升計劃、成功切實執行，並取得競爭優勢的香港公司或機構。公司或機構若能證明其生產力取得持續大幅提升，即具獲獎資格。獎項的評審準則包含多方面因素，以評核參選者在創造價值及善用資源兩方面所作的努力，及是否獲得相應的成果，令生產力不斷提升。

本屆香港工商業獎的頒獎儀式於二〇一九年十二月舉行，得獎者將獲邀參加。屆時，傳媒將廣泛報道得獎者。所有得獎者可於產品及宣傳媒介上展示香港工商業獎的標誌。每年，「香港工商業獎：睿智生產力大獎」只設一名，香港生產力促進局另會頒發「香港工商業獎：睿智生產力獎」及「香港工商業獎：睿智生產力優異證書」給得獎的參選者。

宗旨

「香港工商業獎：睿智生產力」旨在鼓勵香港公司或機構持續追求高效生產力，並對其所作努力加以表彰。此外，亦宣揚在營運表現上有傑出成就的參選者，推廣其成功經驗和策略，如自動化和數據技術的應用、智慧生產、數碼轉型、數據分析、智慧人才開發等新經濟時代的驅動力。

獎項類別

本年頒發三個類別的獎項：

1. 香港工商業獎：睿智生產力大獎
2. 香港工商業獎：睿智生產力獎
3. 香港工商業獎：睿智生產力優異證書

在實行生產力提升計劃方面表現最突出的參選者將會獲得「香港工商業獎：睿智生產力」大獎，其他參選者亦有機會獲得睿智生產力獎或睿智生產力優異證書。

裁判團將決定以上各類別獎項的得獎者，若沒有參選者符合評審準則，可能將有關獎項予以懸空。

參選資格

任何香港公司或機構，及公司或機構的附屬公司或部門若為一商業實體，有組織結構圖、行政手冊及年報能顯示其擁有明確的組織架構，均可參加此每年舉辦的睿智生產力獎項評選活動。

參選者必須已在稅務局商業登記科登記一年或以上，經營製造業或服務業，並能夠提供有關提升生產力的例證。對於製造業，其經營活動無須位於香港，但必須有一項或多項重要的製造有關作業，例如設計、研究發展、模具製造、品質控制、產品開發及市場拓展等，是在香港進行，而且此等作業，必需是用來支援企業內的整體製造活動；對於服務業，其主要的經營活動必須在香港進行。

「香港工商業獎：睿智生產力」的主辦機構有權最終確定參選者的參選資格。

執行工作

香港生產力促進局是「香港工商業獎：睿智生產力」的主辦機構。評選工作由一裁判團負責，裁判團需向香港工商業獎籌備委員會及香港生產力促進局報告。

裁判團成員包括提升生產力方面的專家，以及香港生產力促進局及專業組織的代表，每年由香港工商業獎：睿智生產力籌備委員會及香港生產力促進局委任。

規則

主辦機構及 / 或裁判團就「香港工商業獎：睿智生產力」各項事宜所作的決定，均為最終決定，並具約束力。參選者必須遵從主辦機構及 / 或裁判團作出的任何決定。

評選工作

評選工作分三個階段：第一階段先進行初步查核，第二階段為詳細評審，第三階段由裁判團作出最後評選。

第一階段，對所有參選者提交的資料進行篩選。

第二階段，對入圍參選者進行評審，包括向評審團進行簡要介紹。評審團或會安排進行現場評審。香港生產力促進局亦會邀請專家擔任客席評審顧問，聽取其專業意見。此階段的審核結果將交給裁判團用於最後評選。

在第三階段，由裁判團根據第二階段的評審意見最終決定獲獎機構。入圍參選者需要向裁判團進行簡要介紹，必要時也會進行現場評審。

評審準則

管理層的策略 (15%)

管理高層如何推動提升生產力的項目以應對現今易變、不確定、複雜及模糊性高的商業環境，及對這些項目持續運作的支持？

規劃與執行 (30%)

管理團隊與運作團隊怎樣去計劃、推行、檢討及衡量這些提升生產力的項目，及回應推行期間所面對環境上的轉變？在計劃及推行期間，怎樣去選取及應用最新科技和創新做法以倍增預計的生產力提升效果？

可量度的成就 (25%)

這些提升生產力的項目所帶來可量度的成效，其具體數據是什麼？

企業的競爭力 (20%)

這些提升生產力的項目怎樣在企業內創造價值、文化、改變與資源善用，以強化企業的整體競爭力？

對行業的影響 (10%)

這些提升生產力的項目怎樣在同儕中作出帶頭作用，甚而改變整個行業習慣，以實現提升生產力？

參選者於提交申請表的兩個星期內，需要額外提交在過去三年內所執行的兩個生產力提升項目的總結報告 (大會提供報告範本)，以闡述這些項目如何達到上述五個評分標準的要求。

參賽規則

甲、政府部門的參賽資格限制 –

香港特區政府的部門 / 機構不可參加香港工商業獎。資助機構或非政府部門法定機構 (例如大學) 則不在此限。

乙、參賽數目的限制 (適用於以公司為獲獎單位組別) –

每位參賽者每年可參加不超過**兩個**以公司為獲獎單位的組別 (每組別只限參賽一次)。至於以產品為獲獎單位的組別，則不設限制。

丙、以項目身分申請參賽的獲獎限制 (適用於以公司為獲獎單位組別) –

- 香港工商業獎大獎和組別獎只會頒發予以公司或公司部門身分參賽的機構，以項目身分參賽的機構將不獲考慮。
- 香港工商業獎優異證書可頒發予以項目身分參賽的機構，但有關項目須屬長期性質 (例如一年)。

丁、過去得獎者再次參賽的限制 (適用於以公司為獲獎單位組別) –

- 香港工商業獎大獎得獎者，在**其後一年**同一組別的比賽中，將不獲考慮任何獎項。例如 2018 年的大獎得獎者，於 2019 年同一組別比賽中，不會獲考慮任何獎項。
- 香港工商業獎組別獎及優異證書得獎者，如在**其後一年**參加同一組別的比賽，則只會在更高級別的獎項中，獲得考慮。
- 任何公司，如其商業登記證編號與過往得獎公司相同或首八個位數字相同，將被視作與該得獎者為同一公司。

戊、獎項名額上限 –

所有組別只各設有大獎一名。以公司為獲獎單位的組別，組別獎名額以五個為限；而優異證書名額則以十個為限。以產品為獲獎單位的組別，組別獎及優異證書均不設名額上限。

聲明

就選拔得獎者而言，最終評審委員會擁有最終決定的權力。主辦機構亦保留權力，可取消得獎者的資格，以及收回或撤銷任何已頒發的獎項而無需賦予得獎者任何追討賠償的權利。



第一部份 SECTION I

(參賽公司應提供正確的資料，而所有資料將作保密處理。All information provided should be accurate and will be kept confidential.)

1. 公司名稱
Name of Company

商業登記證號碼
Business Registration Number

2. 地址
Address

電話
Telephone

圖文傳真
Fax

公司網址
Website Address

3. 公司成立日期
Date of Incorporation

業務簡介
Brief of Business

控股公司名稱 (如適用)
Name of Holding Company (if applicable)

4. 以下各財政年終時之營業額
Total Sales Turnover at the end of the following finance years

2016/17

2017/18

2018/19

5. 公司目前在本港、中國內地及外地僱員數目總數
Existing number of employees in Hong Kong, Mainland China and Overseas

香港 Hong Kong	中國內地 Mainland China	海外 Overseas

6. 產品/ 服務範圍 (請額外提供合適的資料，如貴公司之宣傳冊子及產品 / 服務目錄)
Range of products / services (Please provide any additional information such as company brochures and product/ service catalogues)

第二部份 SECTION II

1. 本公司透過以下途徑得知是次比賽：(可選擇多於一項)

- 報章：_____ (請註明) 刊物：_____ (請註明)
- 網站：_____ (請註明) 主辦機構的郵件 海報、宣傳單張
- 外牆宣傳海報 講座 電台 轉介：_____ (請註明)
- 其他：_____ (請註明)

Our Company has come to know this Competition through the following channel(s):
(You may choose more than one item)

- Newspaper : _____ (please specify) Publication : _____ (please specify)
- Website : _____ (please specify) Mail from the Organiser Poster and leaflet
- Wall banner Seminar Radio Referral : _____ (please specify)
- Others : _____ (please specify)

2. 本公司 願意 不願意 於日後接受其他有關生產力局的服務資訊。
We would like would not like to receive information related to HKPC' s other services in the future.

第三部份 SECTION III

請提供聯絡人員之資料，以便我們日後與貴公司聯絡。
Please provide the following information about your Company's contact person with whom we could liaise for further action, if necessary.

聯絡人員姓名

Name of Contact Person

職銜

Designation

電話

Telephone

圖文傳真

Fax

電郵地址

Email Address

本人特此聲明，就本人所知，以上資料真實無訛。

I hereby declare that the information given above is accurate to the best of my knowledge.

簽署

Signature

簽署人姓名

Name of Signatory

簽署人職銜

Designation of Signatory

簽署人電話

Telephone of Signatory

簽署人圖文傳真

Fax of Signatory

簽署人電郵地址

Email Address of Signatory

日期

Date

公司蓋印

Company Chop

保障個人資料：參賽機構須知

作為資料使用者，參賽機構應遵守《個人資料(私隱)條例》(第486章)的規定，保障有關個人資料的私隱。

Protection of Personal Data: Note to Entrants

Entrants, as data users, are reminded to comply with the provisions under the Personal Data (Privacy) Ordinance (Cap.486) and to protect the privacy of the personal data concerned.



2019 香港工商業獎：睿智生產力

香港生產力促進局
香港九龍達之路78號
生產力大樓

查詢：

電話：2788 5306
圖文傳真：3187 4563
電子郵件：simonkung@hkpc.org
網址：<http://u.hkpc.org/hkai-sp>

2019 Hong Kong Awards for Industries: Smart Productivity

Hong Kong Productivity Council
HKPC Building, 78 Tat Chee Avenue
Kowloon, Hong Kong

Enquiries:

Tel: 2788 5306
Fax: 3187 4563
E-mail: simonkung@hkpc.org
Website: <http://u.hkpc.org/hkai-sp>

