

Annex I

Digital Certificates

I. Acceptable Digital Certificates

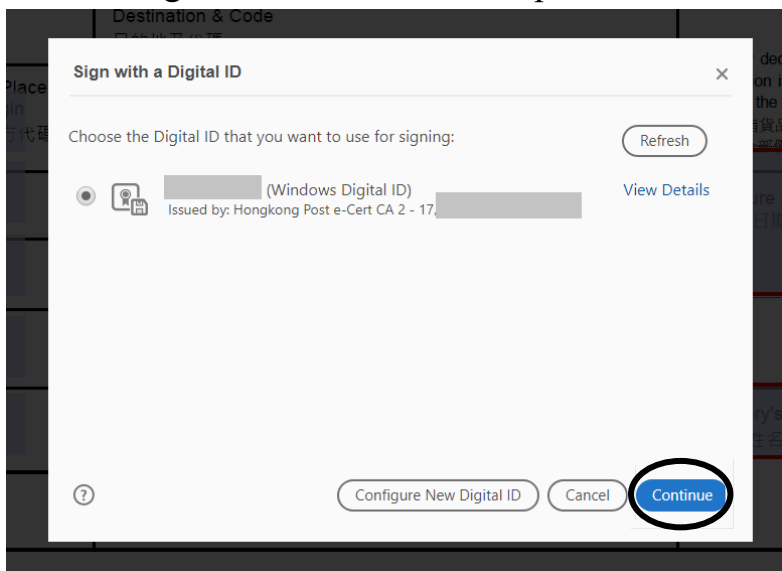
For e-submission of application for powdered formula export licence, digital signature is required on the e-application form. The following organisational digital certificates are acceptable :

Organisational Digital Certificates	Contact Information
<u>Hongkong Post e-Cert (Organisational)</u>	Hongkong Post Telephone : 2921 6633 E-mail : enquiry@eCert.gov.hk
<u>Digi-Sign Organisational ID-Cert Class 2</u>	Digi-Sign Certification Services Limited Telephone : 2917 8833 E-mail : hotline@dg-sign.com
<u>Digi-Sign Organisational ID-Cert Class 5</u>	

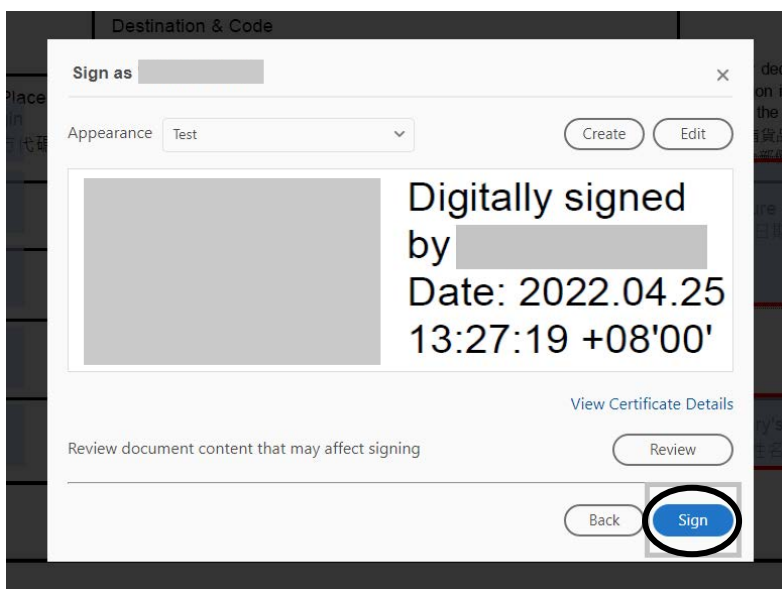
For the detailed procedures for applying for the digital certificate, please visit the website or call the hotline of the relevant issuing institution set out above.

II. Steps to Include Digital Signature in E-applications

1. After you press the “Signature and Date” box in the e-application form, select the valid digital certificate and then press “Continue”.



2. The signatory's identity and the date of signing will be displayed as shown below. Press “Sign” for digital signature.



3. After you finish the steps above, save the file and upload the completed e-application form and the required supporting document(s) via the Department's e-Form Submission Service
<https://www.tid.gov.hk/en/public_services/forms/powdered_formula.html>

End