



Trade and Industry  
Department

THE GOVERNMENT OF THE HONG KONG  
SPECIAL ADMINISTRATIVE REGION

Import and Export Ordinance (Cap. 60)  
Import and Export (General) Regulations

[The completed application form, together with the supporting document(s) (if applicable), shall be delivered in person at the Integrated Customer Service Centre of the Trade and Industry Department (the Department) in Room 1324 on 13/F of the Trade and Industry Tower, 3 Concorde Road, Kowloon City, Hong Kong, or submitted electronically via the Department's e-Form Submission Service. Application will only be processed upon the Department's receipt of all the required document(s).]

**Part I**

To : Director-General of Trade and Industry

Application No. and Date ( For official use only )

**Loss of Receipt – Application for Issue of Powdered Formula (PF) Export Licence**

I write to report the loss of the receipt of the following Export Licence Application(s) and should be grateful if you would issue the concerned Powdered Formula Export Licence(s) to the **bearer of this application form** who is a representative of my company / registered business.

Name of Exporter : \_\_\_\_\_

Business Registration No. : \_\_\_\_\_ Telephone No. : \_\_\_\_\_

(a) Destination : \_\_\_\_\_

(b) Receipt No(s). : \_\_\_\_\_

(c) Submission Date of the Export Licence Application(s) : \_\_\_\_\_

(d) Particulars of the Export Licence Application(s) (Please complete this part if a photocopy of the Export Licence Application(s) is not available) :

Description of Goods	No. of Units (kg)

# Signature : \_\_\_\_\_ # Business Chop : \_\_\_\_\_

# Name of Signatory in Full : \_\_\_\_\_ Date : \_\_\_\_\_

# The signatory must be **identical with that on the above-mentioned export licence application**. For application to be submitted via the Department's e-Form Submission Service, please insert a valid digital certificate of the company / registered business under "Signature" on the e-application form for digital signature. Business chop is only required for submission in hard copy.

**Part II** (Acknowledgement of Receipt of Powdered Formula Export Licence(s))

I, the undersigned, hereby acknowledge that the Powdered Formlua Export Licence No(s). \_\_\_\_\_

\_\_\_\_\_ with Receipt No(s). \_\_\_\_\_

has / have been received by me on behalf of the above company / registered business on \_\_\_\_\_  
(Date)

Signature and Business Chop : \_\_\_\_\_

Name of Signatory in Full : \_\_\_\_\_