

**Annual Factory Registration (FR) Fee Payment Voucher**  
**工廠登記年費付款憑單**

**Trade and Industry Department**  
**工業貿易署**

Please complete Part A and Part B  
請填寫甲部 及 乙部

**Part A 甲部：**

Date 日期 : \_\_\_\_\_

To : Shroff and Form Sales Counter (Address: Room 1309, 13/F, Trade and Industry Tower, 3 Concorde Road, Kowloon City, Hong Kong)

致：收款及表格出售處 (地址：香港九龍城協調道 3 號工業貿易大樓 13 樓 1309 室)

Please collect **HK\$3,003** from my company as payment of annual FR fee\*.

請從本公司收取 **港幣 3,003 元**，作為工廠登記年費\*。

# ☐ The following cheque is enclosed:

隨附下列支票：

Cheque no. 支票號碼 : \_\_\_\_\_

Bank 銀行 : \_\_\_\_\_

Business Registration Certificate Number (the first eight digits)

商業登記證號碼 (首八個數字)

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\_\_\_\_\_  
(Company Name 公司名稱)

**Part B 乙部：**

To : Factory Registration Section (Fax No.: 2787 6048; Email: fr\_section@tid.gov.hk)

致：工廠登記組 (傳真號碼：2787 6048; 電子郵件: fr\_section@tid.gov.hk)

Annual FR fee of **HK\$3,003** has been paid by the following company. A receipt has been issued to the bearer of the payment voucher.

以下公司已支付 **港幣 3,003 元**，作為工廠登記年費。本處已向付款憑單的持有人發出一份收據。

Business Registration Certificate Number (the first eight digits)

商業登記證號碼 (首八個數字)

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(Company Name 公司名稱)

Shroff and Form Sales Counter  
收款及表格出售處

\* Payment can be made by cash, Easy Pay System (EPS), Faster Payment System (FPS) or cheque. Payment by cheque should be made payable to either “The Government of the HKSAR” or “The Government of the Hong Kong Special Administrative Region”.

工廠登記年費可以現金、易辦事、轉數快或支票支付。支票抬頭請填「香港特別行政區政府」。

# Leave blank if not applicable.

如不適用，則無須填寫。