



Trade and Industry
Department

THE GOVERNMENT OF THE HONG KONG
SPECIAL ADMINISTRATIVE REGION

Import and Export Ordinance (Cap. 60)
Import and Export (General) Regulations

[The completed application form, together with the supporting document(s), shall be delivered in person at the Integrated Customer Service Centre of the Trade and Industry Department (the Department) in Room 1324 on 13/F of the Trade and Industry Tower, 3 Concorde Road, Kowloon City, Hong Kong, or submitted electronically via the Department's e-Form Submission Service. Application will only be processed upon the Department's receipt of all the required document(s) below.]

Application No. and Date (For official use only)

To : Director-General of Trade and Industry

Powdered Formula Export Licence : Request for Amendment

Export Licence No. : _____ Date of Issue : _____ Destination : _____

For amendments after shipment, please fill in (a) & (b) :

(a) Vessel / Flight / Vehicle No. : _____ (b) Actual Departure Date : _____

Particulars on Export Licence Requiring Amendment	Originally Declared	Amended To
Mark(s) and Number(s)		
No. of Packages		
No. of Units (kg)		
F.O.B. Value (HKD)		

I am unable to return the following copy(ies) of the export licence for amendment (Please "✓" the appropriate box(es)):

Original

Triplicate

because ^ _____.

The following document(s) are attached to substantiate the above request for amendment : _____

Exporter's Declaration

I, _____, acting and signing for and on behalf of _____
(# Name of Signatory in Full) (Name and Address of Exporter)

_____ hereby declare that the particulars given above are true. I understand that the amendment of this export licence by the Trade and Industry Department is without prejudice to any legal and / or administrative actions which the Director-General of Trade and Industry may take in respect of this export licence if it is discovered that any of the provisions of the Import and Export Ordinance or the conditions of the powdered formula export control system as stipulated in various Powdered Formula Licensing Circulars and on the powdered formula export licence forms have been breached.

Date : _____ # Signature : _____ # Business Chop : _____

^ The exporters are required to attach supporting documents such as bills of lading / air waybills, invoices, and / or packing lists if the triplicate copy of the export licence is not returned for amendment.

The signatory must be the **proprietor, partner or director** of the exporter as the case may be, **or other duly authorised representative**. For application to be submitted electronically via the Department's e-Form Submission Service, please insert a valid digital certificate of the company / registered business under "Signature" on the e-application form for digital signature. Business chop is only required for submission in hard copy.



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Part I

Application No. and Date (For official use only)

To : Director-General of Trade and Industry

Powdered Formula Export Licence : Request for Cancellation / Withdrawal of Application

I hereby apply for * cancellation of export licence(s) / withdrawal of application(s)
(Export Licence No(s) / Receipt No(s) / Reference No(s). _____)
issued / lodged on _____ because _____.
(Date)

2. I return herewith the original and triplicate copies of the export licence(s) for cancellation. (not applicable to withdrawal of application(s))

Exporter's Declaration

3. I, _____, acting and signing for and on behalf of _____
(# Name of Signatory in Full) (Name of Exporter)

(Address of Exporter)

hereby declare that the above-mentioned export licence(s) / application(s) has / have not been used for export of powdered formula. I understand that the cancellation of the export licence(s) / approval for withdrawal of the application(s) by the Trade and Industry Department is without prejudice to any legal and/or administrative actions which the Director-General of Trade and Industry may take in respect of this export licence(s) / application(s) if it is / they are discovered that any of the provisions of the Import and Export Ordinance or the conditions of the powdered formula export control system as stipulated in various Powdered Formula Licensing Circulars and on the powdered formula export licence forms have been breached.

Date: _____ # Signature: _____ # Business Chop: _____

* For powdered formula export licence application(s) that has / have already been **approved**, please tick (✓) the box "cancellation of export licence(s)" and provide the export licence no(s).
For powdered formula export licence application(s) that has / have been submitted but **not yet approved**, please tick (✓) the box "withdrawal of application(s)" and provide the receipt no(s). of the paper application(s), or reference no(s). of the electronic application(s).
The signatory must be the **proprietor, a partner or a director** as the case may be, or **other duly authorised representative of the exporter**. For application to be submitted via the Department's e-Form Submission Service, please insert a valid digital certificate of the company / registered business under "Signature" on the e-application form for digital signature. Business chop is only required for submission in hard copy.

Part II

Application No. and Date (For official use only)

To: _____

Export Licence No(s) / Receipt No(s) / Reference No(s) : _____

Date of Issue / Date of Application : _____

Dear Sir/ Madam,

This is to inform you that your request for cancellation of export licence(s) / withdrawal of application(s) has / have been entertained.

(Date)

(for Director-General of Trade and Industry)