

**CONDITIONS OF COMPREHENSIVE IMPORT LICENCE (TEXTILES) AND
COMPREHENSIVE EXPORT LICENCE (TEXTILES):**

1. Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) issued based on this application may be used to cover import of textiles from or export of textiles to countries or places other than those provided for in paragraphs (a) and (b) of the Fourth Schedule of the Import and Export (General) Regulations respectively. For the purpose of deciding whether a comprehensive licence may cover import of textiles from or export of textiles to a country or place, reference shall be made to the Fourth Schedule as it stands at the time of import/export of the relevant textiles to/from Hong Kong.
2. A breach of any of the conditions herein may render the Comprehensive Import Licence (Textiles) and the Comprehensive Export Licence (Textiles) liable to be cancelled, revoked or suspended by the Director-General of Trade and Industry in addition to other appropriate legal and/or administrative action to be taken against the applicants, i.e. the company/registered business or the individual named herein and other parties concerned.
3. The Director-General of Trade and Industry may require an applicant to furnish relevant records or information in respect of individual consignments under the Comprehensive Import Licence (Textiles) and the Comprehensive Export Licence (Textiles), including proofs showing whether the goods are of Hong Kong origin, or any other records or information he may specify relating to the manufacture, processing or production and sale of goods.
4. The applicant must keep and maintain as appropriate for not less than two years (from the date the goods are imported or exported as appropriate) relevant commercial and shipment documents; and where the goods concerned are of Hong Kong origin, relevant manufacturing records including but shall not necessarily be confined to those set out in (c) to (j) below, irrespective of whether the Comprehensive Import Licence (Textiles) or the Comprehensive Export Licence (Textiles) has been cancelled, revoked, suspended or expired. Such documents must be produced for inspection upon request by officers of the Customs and Excise Department or the Trade and Industry Department and may include where appropriate, accurate and up-to-date records containing particulars of the following:
 - (a) the order, the bill of lading/air waybill, the packing list, import/export manifest, the invoice, the shipping order or shipper's instruction and records on the disposal (including sales) of the goods imported;
 - (b) the relevant Import Licence (Textiles)/Export Licence (Textiles), Import Notification (Textiles)/Export Notifications (Textiles), Comprehensive Import Licence (Textiles)/Comprehensive Export Licence (Textiles);
 - (c) wages paid to the employees (including those paid to the manufacturer's employees) which shall contain an acknowledgment by each employee of the receipt of his wages;
 - (d) purchases and use of materials used in the manufacture, processing or production of textiles articles;
 - (e) the daily production of textiles articles manufactured, processed or produced by the manufacturer;
 - (f) sales of textiles articles manufactured, processed or produced by the manufacturer or another person for him and his stock of such articles;
 - (g) any work, being work consisting of the manufacture, processing or production of textiles articles, being carried out for the manufacturer by another person;
 - (h) cash and bank receipts and payments;

- (i) purchase invoices of raw materials and components used in the production of textiles articles; and
 - (j) any other relevant records and documents.
5. In the context of Conditions (3) and (4), goods of Hong Kong origin must have undergone principal process(es) of manufacture in Hong Kong. These are process(es) which permanently and substantially change the shape, nature, form or utility of the basic materials used in manufacture, as laid down by the Director-General of Trade and Industry in relevant Certificate of Origin Circulars.
 6. Where the applicant named herein is an individual, the signatory must be the applicant himself/herself. Where the applicant named herein is a company/registered business, the signatory must be the proprietor, a partner or a director as the case may be or other duly authorized representative of the registered business.
 7. Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) issued to the company/registered business or individual based on this application is not transferable.
 8. Every licence which has been cancelled, revoked or suspended by the Director-General of Trade and Industry and all copies thereof in the possession of the applicant or any other person shall be surrendered immediately to the Director-General of Trade and Industry by the applicant.
 9. All or any of the information provided in this application may be disclosed by the Trade and Industry Department to third parties either in Hong Kong or elsewhere provided that such disclosure is in the interest of trade in Hong Kong, subject to the relevant provisions of the Import and Export (General) Regulations.
 10. The applicant must comply with any other conditions of licence (other than those stated above) as stipulated in the relevant trade circulars issued by the Trade and Industry Department from time to time.

IMPORTANT NOTES:

1. In general, the application form can be completed either all in English or all in Chinese. Where the applicant is a company/registered business, the language to use shall follow that in its Business Registration Certificate.
2. If there is any discrepancy between the English text and the Chinese text of this application form, the English text shall be taken as conclusive.

IMPORTANT WARNING:

Any person who imports or exports any goods covered by Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) respectively issued against this application other than under and in accordance with the terms and conditions of Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) commits an offence under Sections 6C(1) and (2), or 6D(1) and (3) of the Import and Export Ordinance respectively. Under Section 36 of the Import and Export Ordinance, it is also an offence for any person to make a false declaration or to furnish any information which is false or misleading in respect of an application for a licence, and an offence for any person to forge any licence, to alter any licence without the authority of the Director-General of Trade and Industry or to knowingly utter or make use of any licence which has been forged or altered without authority. An offender is liable on conviction to a fine of \$500,000 and to imprisonment for 2 years.