

Notes on Application for Retrospective Issue of Import Licence (Textiles) Form 7

Retrospective application for **Import Licence (Textiles) Form 7** should be submitted with the following supporting documents :

1. a **letter** explaining the reasons why the retrospective application is made and declaring whether the applicant company has taken delivery of the goods (specimen letter can be obtained at the appropriate counter of Textiles Import and Export Licensing Unit on 1/F);

(If retrospective licence application is required for replacing invalidated import/transshipment notification, a photocopy of the Trade and Industry Department's letter on the invalidation should also be submitted.)
2. a fresh set of Import Licence (Textiles) Form 7 in respect of the consignment under application (exact date of arrival and vehicle/vessel/flight number should be shown on the relevant columns);
3. photocopy(ies) of the relevant shipping documents i.e. **Bill of Lading** (if imported by sea), **Air Waybill** (if imported by air), or **Import Manifest** (if imported by land);
4. other relevant supporting documents (e.g. **Invoice, Packing List, letter of explanation** from the relevant carrier) may also be requested by the Department if considered necessary; and
5. in case of import after expiry of the validity period of an import licence, the expired licence (duplicate and, if available, triplicate) should also be submitted to the Trade and Industry Department for cancellation.

申請補領進口證 (紡織品) 表格 7 須知

申請補領進口證 (紡織品) 表格 7, 應連同下列證明文件一併遞交 :

1. 解釋為何需要申請補領進口證及聲明申請商號是否已經提貨的信件 (信件的樣本可向 1 字樓本署非受限制紡織品組有關櫃台索取);

(如申請補領進口證是為了用以代替無效的進口/轉運貨物通知書, 則應同時附上工業貿易署所發有關進口/轉運貨物通知書無效的信件影印本)
2. 為有關貨物填寫的一份進口證 (紡織品) 表格 7 (應在適當的欄填上貨物抵港的確實日期及車輛 / 船舶 / 班機編號);
3. 有關付運文件提單 (如果是海運) 空運提單 (如果是空運) 或進口艙單 (如果是陸運) 的影印本;
4. 如有需要的話, 本署會要求遞交其他有關證明文件 (例如, 發票、 裝箱單、 有關運載商發出的解釋信函);
5. 倘若有關貨物是在進口證有效期屆滿後始輸進本港, 則有效期已屆滿的進口證 (第一副本及, 如有的話, 第二副本) 亦應一併遞交工業貿易署, 以便註銷。