

Sample of Authorization Letter  
**(for reference only)**

**Dai Dai Industrial Co. Ltd.**

1/F, Dai Dai Industrial Building  
5 Ng Fong Street, San Po Kong, Kowloon, Hong Kong  
Tel : (852) 2223456 (6 Lines)  
Fax : (852) 2233445

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Director-General of Trade and Industry  
Trade and Industry Department  
Trade and Industry Department Tower  
700 Nathan Road  
Mongkok  
Kowloon

(Date)

Dear Sir,

**Application for Factory Registration**

The Board of Directors of Dai Dai Industrial Co. Ltd. hereby authorizes Mr. Chan Tai-man, holder of Hong Kong Identity Card No. A123456(7), to act for and on behalf of the company in handling all matters relating to Factory Registration with Trade and Industry Department.

For and on behalf of  
Dai Dai Industrial Company Ltd.  
大大實業有限公司

----- (Please apply company chop) -----

Authorized Signature(s)

( )  
Signature's Name in Block Letters

授權書樣本  
(只供參考)

大大實業有限公司

九龍新蒲崗伍芳街五號

大大實業大廈一字樓

電話：(八五二) 二二二三四五六(六條線)

傳真號碼：(八五二) 二二三三四四五

工業貿易署  
香港九龍  
彌敦道 700 號  
工業貿易署大樓

工業貿易署署長：

申請工廠登記

大大實業有限公司董事局現授權香港身份證  
A123456(7)之持有人陳大文先生，代表本公司處理一切有關工  
廠登記事宜。

For and on behalf of  
Dai Dai Industrial Company Ltd.  
大大實業有限公司

(請於簽署前加公司蓋印) 簽署  
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(日期)

簽署人姓名 (請用正楷填寫)