

To: Director-General of Trade and Industry
(Attention : Textiles Registration Branch)
14/F, Trade and Industry Tower
3 Concorde Road, Kowloon City, Hong Kong
[Fax No.: 2396 9899]

Textiles Trader Registration (TTR)/Factory Registration (FR)
User Login Account (ULA) : Request for Re-setting of Password

I/We, _____ (Individual/
Business Name of Account Holder) would like to request for re-setting of the password for the Account
below.

Particulars of my/our Account are as follows:

Login ID/Name : _____
Business Registration Number (if any) : _____
TTR Number (if any) : _____
FR Number (if any) : _____

Signature of Signatory * : _____
Name of Signatory (in Block Letters) : _____

Name of Contact Person (in Block Letters) : _____
Telephone No. : _____
Fax No. : _____
Date : _____

Business Chop *: _____
(if applicable)

* Submission by electronic means requires digital signature by a valid digital certificate. Business chop is only required for submission by hardcopy.

For Official Use:

To: _____ [Fax No.: _____]

This is to confirm that your request for re-setting of password has been accepted. You may re-set your password through the Department's website. If you have any question, please call 2398 5495.

(_____)
for Director-General of Trade and Industry

Date: