



Trade and Industry Department

The Government of the Hong Kong Special Administrative Region

香港特別行政區政府 工業貿易署

IMPORT AND EXPORT ORDINANCE (Cap. 60)
IMPORT AND EXPORT (GENERAL) REGULATIONS
《進出口條例》(第 60 章)
《進出口(一般)規例》

APPLICATION FORM FOR
 COMPREHENSIVE IMPORT LICENCE (TEXTILES)
 AND COMPREHENSIVE EXPORT LICENCE (TEXTILES)
 綜合進口許可證(紡織品) 及 綜合出口許可證(紡織品)
 申請書

For Official Use Only 工業貿易署專用	
Application Reference No : 申請參考編號 :	
Comprehensive Licence (Textiles) No : 綜合許可證(紡織品)編號 :	
Validity Start Date : 生效日期 :	
Validity End Date : 最後有效日期 :	

PART ONE : Type of Application

第一部：申請類別

Type of Applicant (please choose ONE only):
申請者類別(請只選擇一項):

- Application by a Company/Registered Business (Please complete PART TWO (I) below)
公司/註冊業務的申請(請填寫以下第二部第(I)項)
- Application by an Individual (Please complete PART TWO (II) below)
個人申請(請填寫以下第二部第(II)項)

PART TWO : Application Particulars

第二部：申請資料

(I) Application by a Company/Registered Business 公司/註冊業務的申請	
Name of Company/Registered Business (as shown in BR Cert): 公司/註冊業務名稱(商業登記證上所示):	Business Registration Number (12 digits): 商業登記號碼(12位數):
Address of Place of Business (as shown in BR Cert): 營業地點地址(商業登記證上所示):	Telephone Number : 電話號碼 :
	Fax Number : 傳真號碼 :
	Email Address : 電郵地址 :
(II) Application by an Individual (same as the signatory in PART FOUR) 個人申請(與第四部的簽署人相同)	
Name of Individual (as shown in HKID Card/Passport): 申請人名稱(香港身份證/護照上所示):	Telephone Number : 電話號碼 :
Address of Residence : 申請人住址 :	Fax Number : 傳真號碼 :
	Email Address : 電郵地址 :

WARNING : (1) Heavy penalties are provided for false declaration and information, unauthorized alteration of this application and misuse of Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) issued on the basis of this application.
警告 : 任何人士如作出虛假聲明、提供失實資料、擅自塗改本申請書或濫用基於本申請而發出的綜合進口許可證(紡織品)及綜合出口許可證(紡織品), 將受重罰。

- (2) It is of utmost importance that any change to the email address and fax number given in this application form should be reported to the Trade and Industry Department without delay. The Department will base on the email address and fax number to deliver important information on matters concerning the operation of Comprehensive Licence (Textiles) arrangement or issue reminders on the impending expiry of Comprehensive Licence (Textiles). The Department will not accept any liability or responsibility in the event that a holder of Comprehensive Licence (Textiles) is unable to receive any important notices by the Department as the email address or fax number registered with the Department is no longer valid.
 倘在本申請書內所提供的電郵地址及傳真號碼有任何更改, 必須即時通知工業貿易署。此事至為重要, 請勿延誤。工業貿易署會根據所提供的電郵地址及傳真號碼, 發送關於綜合許可證(紡織品)實施安排事宜的重要公佈, 又或是本署提醒你綜合許可證(紡織品)有效期即將屆滿的通知。倘因所登記的電郵地址或傳真號碼已經停用, 致令綜合許可證(紡織品)持證人未能收到本署發出的重要通知, 本署概不負責。

PART THREE : Conditions of Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles), Important Notes and Important Warning

CONDITIONS OF COMPREHENSIVE IMPORT LICENCE (TEXTILES) AND COMPREHENSIVE EXPORT LICENCE (TEXTILES):

1. Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) issued based on this application may be used to cover import of textiles from or export of textiles to countries or places other than those provided for in paragraphs (a) and (b) of the Fourth Schedule of the Import and Export (General) Regulations respectively. For the purpose of deciding whether a comprehensive licence may cover import of textiles from or export of textiles to a country or place, reference shall be made to the Fourth Schedule as it stands at the time of import/export of the relevant textiles to/from Hong Kong.
2. A breach of any of the conditions herein may render the Comprehensive Import Licence (Textiles) and the Comprehensive Export Licence (Textiles) liable to be cancelled, revoked or suspended by the Director-General of Trade and Industry in addition to other appropriate legal and/or administrative action to be taken against the applicants, i.e. the company/registered business or the individual named herein and other parties concerned.
3. The Director-General of Trade and Industry may require an applicant to furnish relevant records or information in respect of individual consignments under the Comprehensive Import Licence (Textiles) and the Comprehensive Export Licence (Textiles), including proofs showing whether the goods are of Hong Kong origin, or any other records or information he may specify relating to the manufacture, processing or production and sale of goods.
4. The applicant must keep and maintain as appropriate for not less than two years (from the date the goods are imported or exported as appropriate) relevant commercial and shipment documents; and where the goods concerned are of Hong Kong origin, relevant manufacturing records including but shall not necessarily be confined to those set out in (b) to (h) below, irrespective of whether the Comprehensive Import Licence (Textiles) or the Comprehensive Export Licence (Textiles) has been cancelled, revoked, suspended or expired. Such documents must be produced for inspection upon request by officers of the Customs and Excise Department or the Trade and Industry Department and may include where appropriate, accurate and up-to-date records containing particulars of the following:
 - (a) the order, the bill of lading/air waybill, the packing list, import/export manifest, the invoice, the shipping order or shipper's instruction and records on the disposal (including sales) of the goods imported;
 - (b) the relevant Import Licence (Textiles)/Export Licence (Textiles), Import Notification (Textiles)/Export Notifications (Textiles), Comprehensive Import Licence (Textiles)/Comprehensive Export Licence (Textiles);
 - (c) wages paid to the employees (including those paid to the manufacturer's employees) which shall contain an acknowledgment by each employee of the receipt of his wages;
 - (d) purchases and use of materials used in the manufacture, processing or production of textiles articles;
 - (e) the daily production of textiles articles manufactured, processed or produced by the manufacturer;
 - (f) sales of textiles articles manufactured, processed or produced by the manufacturer or another person for him and his stock of such articles;
 - (g) any work, being work consisting of the manufacture, processing or production of textiles articles, being carried out for the manufacturer by another person;
 - (h) cash and bank receipts and payments;
 - (i) purchase invoices of raw materials and components used in the production of textiles articles; and
 - (j) any other relevant records and documents.
5. In the context of Conditions (3) and (4), goods of Hong Kong origin must have undergone principal process(es) of manufacture in Hong Kong. These are process(es) which permanently and substantially change the shape, nature, form or utility of the basic materials used in manufacture, as laid down by the Director-General of Trade and Industry in relevant Certificate of Origin Circulars.
6. Where the applicant named herein is an individual, the signatory must be the applicant himself/herself. Where the applicant named herein is a company/registered business, the signatory must be the proprietor, a partner or a director as the case may be or other duly authorized representative of the registered business.
7. Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) issued to the company/registered business or individual based on this application is not transferable.
8. Every licence which has been cancelled, revoked or suspended by the Director-General of Trade and Industry and all copies thereof in the possession of the applicant or any other person shall be surrendered immediately to the Director-General of Trade and Industry by the applicant.
9. All or any of the information provided in this application may be disclosed by the Trade and Industry Department to third parties either in Hong Kong or elsewhere provided that such disclosure is in the interest of trade in Hong Kong, subject to the relevant provisions of the Import and Export (General) Regulations.
10. The applicant must comply with any other conditions of licence (other than those stated above) as stipulated in the relevant trade circulars issued by the Trade and Industry Department from time to time.

IMPORTANT NOTES:

1. In general, this application form can be completed either all in English or all in Chinese. Where the applicant is a company/registered business, the language to use shall follow that in its Business Registration Certificate.
2. If there is any discrepancy between the English text and the Chinese text of this application form, the English text shall be taken as conclusive.

IMPORTANT WARNING:

Any person who imports or exports any goods covered by Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) respectively issued against this application other than under and in accordance with the terms and conditions of Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) commits an offence under Sections 6C(1) and (2), or 6D(1) and (3) of the Import and Export Ordinance respectively. Under Section 36 of the Import and Export Ordinance, it is also an offence for any person to make a false declaration or to furnish any information which is false or misleading in respect of an application for a licence, and an offence for any person to forge any licence, to alter any licence without the authority of the Director-General of Trade and Industry or to knowingly utter or make use of any licence which has been forged or altered without authority. An offender is liable on conviction to a fine of \$500,000 and to imprisonment for 2 years.

第三部：綜合進口許可證（紡織品）及綜合出口許可證（紡織品）的簽發條件、重要事項及重要警告

綜合進口許可證（紡織品）及綜合出口許可證（紡織品）的簽發條件：

1. 根據本申請書簽發的綜合進口許可證（紡織品）及綜合出口許可證（紡織品），可分別用於輸入紡織品自或輸出紡織品往不包括在《進出口（一般）規例》附表 4(a)段及(b)段內的國家或地方。至於綜合許可證是否適用於從某一國家或地方輸入紡織品，或輸出紡織品往某一國家或地方，則須參照在有關紡織品輸入/輸出香港時，以當時的附表 4 的規定為準。
2. 如有違反任何簽證條件，可能會導致綜合進口許可證（紡織品）及綜合出口許可證（紡織品）遭工業貿易署署長取消、撤銷或吊銷。此外，工業貿易署署長亦會對申請人，即本申請書所列的公司/註冊業務或個人，以及其他有關人士採取其他適當的法律行動及/或行政制裁。
3. 工業貿易署署長可按個別以綜合進口許可證（紡織品）及綜合出口許可證（紡織品）付運的貨品，要求申請人提供相關的紀錄或資料，包括貨品是否屬香港來源的證明，以及其他由他所指明與製造、加工或生產貨品和售賣貨品有關的紀錄或資料。
4. 申請人必須適當地備存及保存至少兩年（由貨品進口或出口日期起計）的有關商業和付運文件，以及屬香港來源貨品的有關生產紀錄，其中可包括但不一定限於下述(b)至(h)項的紀錄，而不論其綜合進口許可證（紡織品）或綜合出口許可證（紡織品）是否已被取消、撤銷、吊銷或有效期是否已屆滿。該等文件必須於香港海關或工業貿易署人員要求時出示，以供檢查，並可包括下列（如適用者）資料的準確及最新近紀錄：
 - (a) 訂單、提單/空運提單、裝箱單、進口/出口倉單、發票、付貨通知單或托運指示書，以及處置（包括出售）所進口貨品的紀錄；
 - (b) 有關的進口許可證（紡織品）/出口許可證（紡織品）、綜合進口許可證（紡織品）/綜合出口許可證（紡織品）、進口通知書（紡織品）/出口通知書（紡織品）；
 - (c) 支付予僱員（包括製造商的僱員）的工資（須載有每一僱員就收受其工資而作出的認收）；
 - (d) 為製造、加工或生產紡織品而購買和使用的材料；
 - (e) 由製造商製造、加工或生產紡織品的每日產量；
 - (f) 售賣由製造商或由他人為該製造商所製造、加工或生產的紡織品，以及售賣該製造商擁有的該等物品的存貨；
 - (g) 由他人為製造商進行製造、加工或生產紡織品的工作；
 - (h) 現金及銀行收支；
 - (i) 用於生產紡織品的原料及元件的購貨發票；以及
 - (j) 其他相關紀錄及文件。
5. 就條件（3）及（4）而言，屬香港來源的貨品必須在香港完成主要製造工序。此等工序，如工業貿易署署長在相關的《產地來源證通告》內所訂，指永久及實質地改變所用基本生產原料的形狀、性質、形式或用途的工序。
6. 倘本申請書內填報的申請人是個人，簽署人必須是申請人本人。倘本申請書內填報的申請人是公司/註冊業務，簽署人必須是東主、合夥人或董事，或是該註冊業務的其他獲適當授權的代表。
7. 根據本申請書而簽發予公司/註冊業務或個人的綜合進口許可證（紡織品）及綜合出口許可證（紡織品），不得轉讓。
8. 凡被工業貿易署署長取消、撤銷或吊銷的許可證和該許可證的所有文本（不論是由申請人或任何其他他人所管有），均須由申請人立即交還工業貿易署署長。
9. 工業貿易署可將本申請書內所提供的全部或任何資料，向在香港或其他地方的第三者透露，倘有關披露合乎香港貿易利益，而且亦符合《進出口（一般）規例》中的相關條款。
10. 除上文所述的條件以外，申請人亦必須遵守工業貿易署不時發出的貿易通告內所載的其他簽證條件。

重要事項：

1. 一般而言，本申請書可以全部用英文或全部用中文填寫。倘申請人以公司/註冊業務名義提交申請，則須根據其商業登記證上所用語言填寫。
2. 倘本申請書的中英文本有任何差異，應當以英文本為準。

重要警告：

根據《進出口條例》第 6C(1)及(2)條或第 6D(1)及(3)條的規定，任何人若按本申請書簽發的綜合進口許可證（紡織品）及綜合出口許可證（紡織品）輸入或輸出任何貨品，但未有根據並按照綜合進口許可證（紡織品）及綜合出口許可證（紡織品）的條款及條件使用許可證，即屬違法。此外，根據《進出口條例》第 36 條的規定，任何人倘就申請許可證而作出虛假聲明，或提供屬於虛假或有誤導成分的資料，或偽造任何許可證，或未有工業貿易署署長授權而更改任何許可證，或明知而行使或利用任何偽造或未有授權而更改的許可證，亦屬違法。違者一經定罪，可處罰款 \$500,000 以及監禁 2 年。

PART FOUR : Declaration and Undertaking
第四部：聲明及保證書

I, the undersigned, acting for and on behalf of _____ (if applicable),
(Name of Company/Registered Business)(Please leave blank for application by an Individual)

hereby declare that I have read and understood the conditions of Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) and I undertake to abide by the conditions, and that the particulars given herein are true and correct. I also undertake to inform the Trade and Industry Department in writing immediately of any change of the particulars as provided on this application form or for company/registered business, upon cessation of business. I understand that Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) issued based on false information declared are void and cannot be used to cover textiles imports or exports, and heavy penalties will be provided for any person making a false statement in an application for Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles).

本人，即下方簽署人，代表

_____ (如適用) 行事，
(公司/註冊業務名稱)(個人申請不必填寫)

現謹聲明，本人已閱讀及明白綜合進口許可證（紡織品）及綜合出口許可證（紡織品）的簽發條件，並承諾遵守該等條件，而本申請書內所填各項資料均屬真確無訛。本人亦承諾，倘若本申請書內的資料有任何變更或公司/註冊業務已終止營業，會立即以書面通知工業貿易署。本人明白，憑虛假資料取得的綜合進口許可證（紡織品）及綜合出口許可證（紡織品）均屬無效，不能用以輸入或輸出紡織品，而任何人士在綜合進口許可證（紡織品）及綜合出口許可證（紡織品）申請書作出虛假聲明，將受重罰。

Name of Signatory (as shown in HKID Card/Passport):
簽署人姓名（香港身份證/護照上所示）:

Position in the Company/Registered Business (if applicable):
在公司/註冊業務的職位（如適用）:

HKID Card Number / Passport Number:
香港身份證號碼/護照號碼:

(Please see paragraph 8 of the application procedures)

Signature :
簽名 :

Business Chop
(if applicable):
公司印鑑（如適用）:

(請參閱申請手續第 8 段)

Date :
日期 :

Application Procedures for Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles)
綜合進口許可證（紡織品）及綜合出口許可證（紡織品）的申請手續

- Application for Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) can be made either by an individual or a company/registered business. Company/registered business applying for comprehensive licence must possess a valid business registration, whereas individual applicant is required to have a Hong Kong Identity Card or a valid passport. Each company/registered business or individual is allowed to hold only one Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) at any one time.
 - On Department's approval of the application, traders can obtain both Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles).
 - For first-time applications, traders can input the relevant data in the web form of Application Form for Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) in the Department's web portal. Alternatively, traders can obtain the paper Application Form for Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) from the Textiles Licensing Branch on 2/F, Trade and Industry Department Tower, 700 Nathan Road, Mongkok, Kowloon, or download the application form from the Department's web portal (<http://www.tid.gov.hk>) for completion.
 - To obtain subsequent licences, traders can access their registered Comprehensive Licence Account to retrieve the latest copy of their comprehensive licence applications. Where there are amendments on the application particulars, traders can either input the required amendments in the web form or mark them on the printed copy by typing "XXX" over the pre-printed particulars and endorsed by stamping the applicant's amendment chop in blue and initialling with date adjacent to each and every amendment. In both first-time application and subsequent applications, traders should sign and apply the company chop (for applications made by company/registered business only) on the printed copy of the application form (please refer to paragraph 8 for the signatory requirement).
 - In general, traders should complete the application form either entirely in English or entirely in Chinese. Where the applicant is a company/registered business, the language to use shall follow that in its Business Registration Certificate.
 - Traders should also note that particulars given in the application form must be true and correct. Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) issued based on false information declared are void and cannot be used to cover textiles imports and exports.
 - Traders are required to read and understand the conditions of Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) in PART THREE of the application form. The submission of application for comprehensive import and export licence signifies that the applicant has agreed to abide by these conditions.
 - Traders should sign on the completed application form and apply the company chop (for application made by company/registered business only) to confirm that the data therein is true and correct. Where the applicant is an individual, the signatory must be the applicant himself/herself. **Where the applicant is a company/registered business, the signatory must be the proprietor, a partner or a director as the case may be or other duly authorized representative of the registered business (letter of authorisation is required).**
 - Applications for Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) must be supported by the following documents:
 - a photocopy of the signatory's Hong Kong Identity Card or Passport;
 - a photocopy of valid Business Registration Certificate (for company/registered business only); and
 - a letter of authorisation (only for company/registered business with signatory other than the proprietor, a partner or a director).
 - Traders should return the completed application form (including the mailing labels provided) together with the supporting documents referred to in paragraph 9 above as appropriate, to the Department in person or by depositing in the drop-in box (please put the documents in an envelope) located in the Customer Service Centre of the Textiles Licensing Branch on 2/F, Trade and Industry Department Tower, or sent by post to the Textiles Licensing Branch (Comprehensive Licence), 2/F, Trade and Industry Department Tower, 700 Nathan Road, Mongkok, Kowloon. The lodgement of the application for Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) does not guarantee approval of the application by the Director-General of Trade and Industry.
 - No fee is currently charged for application of comprehensive licence.
 - For first-time applications, upon approval of the application for Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles), an approval letter together with a set of login ID and password will be issued to the applicant by recorded delivery. For subsequent licences, traders will be notified of their application approval through their registered Comprehensive Licence Account. Traders can log on the Department's web portal (http://www.tid.gov.hk/service/ie/jsp/IE_Gen_eService_e.jsp) through their Comprehensive Licence Account for printing of Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) on paper to cover individual textiles shipments any time. No fee is currently charged for access to the Department's designated online service for comprehensive licence.
 - Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles) will be valid for twelve months from the date of approval of the application, or until the cancellation/revocation of the licence by the Director-General of Trade and Industry, whichever is the earlier. If the new licence application is approved before expiry of the current licence, under normal circumstances, the validity start day of the new comprehensive licence will commence shortly after the date of approval of the application. The newly approved comprehensive licence will be valid for another twelve months and is not extendable.
 - Traders are reminded to keep in safe custody the set of login ID and password which must not be transferred for use by others.
 - Traders must inform the Trade and Industry Department in writing immediately of any change regarding the particulars given in the Application Form for Comprehensive Import Licence (Textiles) and Comprehensive Export Licence (Textiles).
- 綜合進口許可證（紡織品）及綜合出口許可證（紡織品）的申請，可用個人或公司／註冊業務的名義提交。申請綜合許可證的公司／註冊業務必須持有有效商業登記，而個人名義的申請人則須持有香港身份證或有效護照。每一公司／註冊業務或個人在同一時間內只可持有一個綜合進口許可證（紡織品）及綜合出口許可證（紡織品）。
- 申請一經工業貿易署（下稱“本署”）批准，商號可同時取得綜合進口許可證（紡織品）及綜合出口許可證（紡織品）。
- 如屬首次申請，商號可在本署網站內的綜合進口許可證（紡織品）及綜合出口許可證（紡織品）申請書網上表格上輸入有關資料，除此之外，商號亦可在九龍旺角彌敦道700號工業貿易署大樓2樓紡織品簽證科索取紙張綜合進口許可證（紡織品）及綜合出口許可證（紡織品）申請書，或在本署網站（<http://www.tid.gov.hk>）下載該申請書以供填寫。
- 其後的許可證申請，商號可登入其已登記的綜合許可證戶口，檢索最近一次遞交的綜合許可證申請書，若申請資料需要修改，可在該網上表格輸入所需修改，或在列印本上填上有關修改，並以“XXX”刪去預印的舊資料，而每項修改旁邊，均須以藍墨水蓋上申請人的修改印章，以及簡簽和寫上日期。無論是首次或再次申請，商號均須在申請書列印本上簽署（請參閱第8段開列的簽署人規定）和蓋上公司印鑑（只適用於公司／註冊業務的申請）。
- 一般而言，商號須全部用英文或全部用中文輸入／填寫申請書。倘申請人以公司／註冊業務名義提交申請，則須根據其商業登記證上所用語言填寫。
- 商號須注意，在申請書上填報的資料必須真確無訛。憑虛假資料取得的綜合進口許可證（紡織品）及綜合出口許可證（紡織品）均屬無效，不能用以輸入和輸出紡織品。
- 商號須細閱並明白申請書第三部訂明的綜合進口許可證（紡織品）及綜合出口許可證（紡織品）的簽發條件。商號倘提交綜合進出口許可證申請，即表示商號同意遵守該等條件。
- 商號須在填妥的申請書上簽署和蓋上公司印鑑（只適用於公司／註冊業務的申請），以確認申請書上填報的資料均屬真確無訛。倘申請人以個人名義提交申請，簽署人必須是申請人本人。倘申請人以公司／註冊業務名義提交申請，簽署人則必須是東主、合夥人或董事，或是該註冊業務的其他獲適當授權的代表（須具備授權信）。
- 申請綜合進口許可證（紡織品）及綜合出口許可證（紡織品）必須具備以下證明文件：
- 簽署人的香港身份證或護照副本；
 - 有效商業登記證副本（只適用於公司／註冊業務）；以及
 - 授權信（只適用於簽署人並非公司／註冊業務的東主、合夥人或董事的申請）。
- 商號須把填妥的申請書（連同隨表提供的郵寄標籤）及上文第9段所述的適用證明文件，親身交回本署或以投遞方式投入設於工業貿易署大樓2樓紡織品簽證科客戶服務中心內的投遞箱（請將有關文件放在信封內），或以郵寄方式寄交九龍旺角彌敦道700號工業貿易署大樓2樓紡織品簽證科（綜合許可證）。遞交綜合進口許可證（紡織品）及綜合出口許可證（紡織品）申請，並不保證工業貿易署署長將批准有關申請。
- 本署現時不會就綜合許可證申請收取費用。
- 如屬首次申請綜合進口許可證（紡織品）及綜合出口許可證（紡織品），申請一經批准，本署會以記錄派遞方式，把批准信連同登入編號及密碼發給申請人。其後的許可證，本署會透過商號已登記的綜合許可證戶口通知商號其申請已獲批准。商號可登入本署網站（http://www.tid.gov.hk/service/ie/jsp/IE_Gen_eService_e.jsp），經由其綜合許可證戶口，隨時為每批付運紡織貨物，列印紙張式的綜合進口許可證（紡織品）及綜合出口許可證（紡織品）。使用本署的綜合許可證網上服務專頁，現時並不會收取費用。
- 綜合進口許可證（紡織品）及綜合出口許可證（紡織品）的有效期為本署批准申請當日起計12個月，或直至本署署長取消撤銷該許可證，以較早日期為準。新的許可證申請如在現有許可證的有效期結束前獲得批准，在一般情況下，新綜合許可證的生效日期將會是申請獲批當天之後數日。新批准的綜合許可證有效期為12個月，不可延長。
- 商號應注意，登入編號及密碼必須妥善保存，並且不得轉讓予他人使用。
- 商號在綜合進口許可證（紡織品）及綜合出口許可證（紡織品）申請書上提供的資料如有任何變更，必須立即以書面通知本署。

Mailing Labels 郵寄標籤

To:

To:
