



**TRADE AND INDUSTRY DEPARTMENT  
THE GOVERNMENT OF THE SPECIAL ADMINISTRATIVE REGION**

To: Director-General of Trade and Industry  
(Attn: Rice Control Unit, Room 102B)

**Request for Retrieval of Rice E-services User Name/  
Re-setting of Password**

Our company would like to request for retrieval of rice e-services user name/re-setting of the password for the rice e-services user account<sup>#</sup> since we have forgotten the user name/password/repeated login failures<sup>#</sup>. Particulars of our company/the user account are as follows:

Name of Registered  
Stockholder/  
Approved Rice Storage :  
Place<sup>#</sup>

\_\_\_\_\_

Registration Number :

\_\_\_\_\_

Business Registration :  
Number

\_\_\_\_\_

Name of User Account :  
(if applicable)

\_\_\_\_\_

Signature : \_\_\_\_\_

Name of Signatory  
in full and in Block  
letters : \_\_\_\_\_

\_\_\_\_\_

Company Chop Date : \_\_\_\_\_

# Please delete as appropriate

- Note: 1. Please return the completed form to the Rice Control Unit at Room 102B, 1/F, Trade and Industry Department Tower (fax no.: 3525 0987).*
- 2. Information on the user account/new password will be sent to you by registered mail. For enquiry, please call 2398 5570.*