



香港特別行政區政府 工業貿易署

Trade and Industry Department

The Government of the Hong Kong Special Administrative Region

(For official use only)

Date of Receipt : _____

Application No : **G** _____

Mainland Wheat Flour and Rice Flour:
Application Form for Registration of Local Importer

* Please attach separate sheets if the space provided for a particular item in the application form is insufficient.

PART I GENERAL PARTICULARS

- (1) Company Name ^(Note 1) : _____ (Chinese)
 _____ (English)
 (in block letters)
- (2) Business Address : _____

- (3) Name of Contact Person : _____

 Tel no. : _____ Fax no. : _____
 Email (if applicable) : _____
- (4) Storage premises for wheat flour and rice flour imported from the Mainland : _____
 (if different from business address above) _____
- (5) Business Registration No. : _____
- (6) Company No. of Certificate of Incorporation (if applicable) : _____
- (7) Date of Establishment (Day/Month/Year) (Note 2) : _____
- (8) Category of Mainland Cereals and Grain Flour to Register (Please tick on the box(es)) : Wheat Flour
 Rice Flour
- (9) Nature of Business (and scope of commodities) (Please tick on the box(es)) : Import and Export Trade (Wheat Flour and Rice Flour)
 Others [Please specify] : _____

**PART II QUANTITY OF WHEAT FLOUR AND RICE FLOUR IMPORTED FROM THE
MAINLAND DURING 2007—2011** ^(Note 3)

(kg)

Product Category	Mainland HS Code	Product Description	Import Quantity in 2007	Import Quantity in 2008	Import Quantity in 2009	Import Quantity in 2010	Import Quantity in 2011
Wheat Flour	11010000	Wheat or maslin flour					
	11031100	Wheat groats and meal					
	11032010	Wheat pellets					
Rice Flour	11029011	Shien rice <i>(long-grained nonglutinous rice flour)</i>					
	11029019	Other rice flour					
	11031921	Shien rice <i>(long-grained nonglutinous rice)</i> groats and meal					
	11031929	Other rice groats and meal					

PART III DECLARATION AND UNDERTAKING

- (1) I, the undersigned ^(Note 4), signing for and on behalf of the company as registered in Part I of this application form in providing the relevant information and giving the undertakings, declare that the information given in this application is true and correct.
- (2) I undertake:
- (i) that all the wheat flour and rice flour imported from the Mainland shall not be re-exported;
 - (ii) to maintain accurate and up-to-date records of purchase, storage and sales. If the wheat flour and rice flour are imported from multiple places of origin, stock records should be kept properly to ensure clear differentiation of all the wheat flour and rice flour imported from the Mainland;
 - (iii) to agree, under reasonable circumstances, to provide relevant officers of the HKSAR Government with information relating to (ii) and to give consent that the HKSAR Government may disclose the relevant information to the Mainland authorities. Such information will only be used for purposes in relation to the Mainland's export administration measures for cereals and grain flour and the registration arrangement for local importers;
 - (iv) to permit relevant officers of the HKSAR Government, under reasonable circumstances, to enter the business and storage premises of my company for the purpose of inspection and verification of information relating to (ii); and
 - (v) to take all reasonable and practicable measures in ensuring that the wheat flour and rice flour imported from the Mainland are supplied to Hong Kong customers for local consumption only.

I understand if I am in breach of any of the above undertakings and cannot provide reasonable explanations in writing, the Trade and Industry Department may remove my company from the Register of Registered Importers and revoke the Certificate(s) issued.

- (3) I undertake to abide by any conditions as the Trade and Industry Department may impose under the registration arrangement for importers of Mainland wheat flour and rice flour ^(Note 5).
- (4) I undertake to provide any other information as required by the Trade and Industry Department in support of this application.
- (5) I declare that I give consent to the Trade and Industry Department that it may publish any particulars of the Register of Registered Importers, including the name, addresses, telephone and facsimile numbers, and email addresses of my company.
- (6) I undertake to report the monthly quantities of wheat flour and rice flour imported from Mainland to the Trade and Industry Department ^(Note 6), and give consent that the HKSAR Government may disclose the relevant information to the Mainland authorities. Such information may be used for purposes in relation to the Mainland's export administration measures and the registration arrangement for local importers.
- (7) I undertake to inform the Trade and Industry Department in writing immediately of any change of the particulars as provided on this form.

Signature ^(Note 4)	_____	Business Chop ^(Note 4)	_____
Name of Signatory	_____ (Chinese)	HKID Card/ Passport No. (Please specify Nationality)	_____
	_____ (English) (in block letters)	Date	_____ (day /month/year)
Position	_____		

Submission of Application and Supporting Documents

The duly completed application form shall be accompanied by the following supporting documents and submitted to the Trade and Industry Department in person (address: Customer Service Centre, 2/F, Trade and Industry Department Tower, 700 Nathan Road, Mongkok, Kowloon):

- (a) a copy of the valid Business Registration Certificate of the applicant;
- (b) a copy of the ID card/passport of the signatory in Part III of this application form; and
- (c) for sole proprietorships/partnerships: a Certified True Copy of the “Extract of Information on the Business Registration Register” issued by the Business Registration Office; or
for limited companies: (i) a copy of the Certificate of Incorporation and/or Certificate of Incorporation on change of name as appropriate; and (ii) a copy of the latest Annual Return under the Companies Ordinance.

Upon receipt of application, the Trade and Industry Department will separately request the applicant to submit commercial invoices and other supporting documents for the specific category(ies) of Mainland wheat flour and rice flour to verify the previous import performance of the applicant.

NOTE

- Note 1 : Please provide the name of the applicant as shown on the Business Registration Certificate.
- Note 2 : The date of establishment should be the one as shown on the “Extract of Information on the Business Registration Register” (for sole proprietorships/partnerships) or the Certificate of Incorporation (for limited companies).
- Note 3 : The Mainland has maintained export quota administration on wheat flour and rice flour products since 2008. For details, please refer to the Notice No. 108/2010 “Catalogue of Commodities Subject to Export Licensing Administration in 2011” jointly issued by the Ministry of Commerce and the General Administration of Customs of the Mainland (<http://wms.mofcom.gov.cn/aarticle/zcfb/c/201012/20101207341654.html?861073132=856947234>) (*in Chinese only*) and the “Notice Concerning the Allocation of Quotas for Export of Grain Flour Products to Hong Kong and Macao in the Latter Half of 2011” (Circular No. (2010)445) announced by the Ministry of Commerce on 29 June 2011 (<http://wms.mofcom.gov.cn/aarticle/zcfb/d/o/201106/20110607623724.html?4232965612=823392802>) (*in Chinese only*). The Ministry of Commerce will soon announce details of the export quota arrangements on wheat flour and rice flour for Hong Kong in 2012.
- Note 4 : This application must be signed by:
- i). for sole proprietorship: the proprietor ;
 - ii). for partnership, one of the partners; or
 - iii). for limited company: a director or a responsible person authorised by the board of directors (a letter of authorisation is required to be provided in the latter case).
- Please sign the application in full signature (initial not accepted), and apply a clean and legible business chop.
- Note 5 : Registered Importers must meet the following conditions:
- i). carry on a business registered in Hong Kong under the Business Registration Ordinance (Cap 310); and
 - ii). have engaged in the import business of the wheat flour and rice flour listed in Part II of this application form during 2007 – 2011.
- Note 6 : Applicants should undertake to make use of the form provided by the Department and report the monthly quantities of wheat flour and rice flour imported from the Mainland. They should report on or before the 15th day of every month the import quantities of the preceding month.

Important Note on Personal Data Collection

The Trade and Industry Department is committed to ensuring that all personal data submitted under various applications and notifications are handled in accordance with the relevant provisions of the Personal Data (Privacy) Ordinance (Cap. 486).

Purpose of Collection of Personal Data

Personal data provided on the application form may include the name, HKID card/passport number and telephone number of the person who signs the application form as well as the name(s), HKID card/passport number(s) of the sole proprietor, partners, shareholders and directors of the applicant, etc.. The applicant is also required to attach the shareholder and director list which may show the names, addresses, nationalities, HKID card and passport numbers of the shareholders and the directors, etc.. The data will be used by the Department for consideration and processing of the applications for registration of importer for Mainland cereals and grain flour, checking compliance with various administrative regulations, and for other related purposes. Incomplete or inaccurate information provided in the applications may affect the consideration and processing of the applications, and may result in their being deferred or rejected, and/or other administrative action being taken against the parties concerned.

Transfer of Personal Data

The data collected in the applications will be kept in confidence. They may however be disclosed to other government departments, or to third parties in Hong Kong or elsewhere, if such disclosure is necessary to facilitate consideration or processing of the applications/requests, is authorised or required by the law, or if explicit consent to such disclosure is given by the applicant/data subject.

Rights of Access to and Correction of Personal Data

Applicants/data subjects whose personal data are collected by the Department may request access to them under the Personal Data (Privacy) Ordinance. A charge will be made to cover the cost of photocopying the data supplied. In addition, if the data subject considers that the data supplied to Trade and Industry Department is inaccurate, a request for correction of the personal data may be made in writing after a data access request has been complied with.

Contact Person

Requests for access to personal data submitted under various applications should be made in writing on the Data Access Request Form (No. OPS003 issued by the Privacy Commissioner), which is available at the Information Counter on G/F of the Trade and Industry Department and at the Trade and Industry Department Homepage (<http://www.tid.gov.hk/english/aboutus/form/publicform/others/index.html>), to the Office Manager of the Textiles Systems Branch (Room 1005, 10/F, Trade and Industry Department Tower, 700 Nathan Road, Kowloon).